

STANDARDS AND PROCEDURES		INFORMATION SERVICES DIVISION
ARIZONA DEPARTMENT OF ADMINISTRATION		
Section: 01	Title:	OPERATIONS
Sub Section: 01	Title:	AUTOMATIC TAPE LIBRARY (ATL) PROCEDURES
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## 1. STANDARD

### 1.1. Summary of Standard Changes

### 1.2. Purpose

Standards for the usage of the STK 36 track Automatic Tape Library.

### 1.3. Scope

This policy applies to all users who wish to use the new cartridge tape technology.

### 1.4. Responsibilities

IPC Operations and Technical Support are responsible for implementing an agency's request for access to the AUTOMATIC TAPE LIBRARY (ATL). There are 3 steps that must be followed before an agency can gain access to the ATL.

- 1) The requesting agency must identify the datasets that would most benefit using this technology, ADOA Data Center suggests that any dataset that is created using more than one (1) volume of 3490 Cartridge tape would be a good candidate for using the ATL. Datasets that are sent offsite, to microfiche, to another agency or private company should not be created in the ATL unless the user has assurances that 36-track technology is available to the receiver of the data. The user needs to fill out form DOADC-296 available at the ADOA ISD website address [www.adisd.state.az.us/SSR\\_Forms.htm](http://www.adisd.state.az.us/SSR_Forms.htm), and send the request to Operations\_Help\_Desk@ad.state.az.us. Second level qualifier must be identified by user. Example: \*.ATL.\*\*. User must identify media to be OFFSITE or ONSITE cartridge.
- 2) Technical Support will define user definition in PARMLIB as well as the correct cartridge SUBPOOL that controls the ATL. These changes would take effect at IPL time.
- 3) Operations will monitor the status of the ATL to ensure that permanent cartridges do not reside in the ATL past a thirty day period.

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## 1.5. Definitions and Abbreviations

## 1.6. Description of Standard

User identifies 2<sup>nd</sup> level qualifier and media type to be used, OFFSITE or ONSITE cartridge in the ADOA ISD website address [www.adisd.state.az.us/SSR\\_Forms.htm](http://www.adisd.state.az.us/SSR_Forms.htm) and sends the request to Operations\_Help\_Desk@ad.state.az.us.  
User must specify UNIT=SILO in JCL to access the ATL.

## 1.7. Implications

## 1.8. References

## 1.9. Attachments